

Select Committee Agenda



Stronger Council Select Committee Thursday, 3rd March, 2022

You are invited to attend the next meeting of **Stronger Council Select Committee**, which will be held at:

Council Chamber - Civic Offices
on **Thursday, 3rd March, 2022**
at **7.00 pm**

G Blakemore
Chief Executive

**Democratic Services
Officer**

A Hendry (01992 564243)
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors P Bolton (Chairman), T Matthews (Vice-Chairman), R Bassett, P Bhanot, H Brady, R Brookes, J Jogia, H Kane, R Morgan, S Neville and J M Whitehouse

SUBSTITUTE NOMINATION DEADLINE:

6:00 pm

1. WEBCASTING INTRODUCTION

This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking. The Chairman will read the following announcement:

“The Chairman would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.”

2. APOLOGIES FOR ABSENCE

To be announced at the meeting.

Please use the Members Portal webpage to report non-attendance at meetings https://eppingforestdc-self.achieveservice.com/service/Member_Contact to ensure your query is properly logged.

Alternatively, you can access the Members portal from the front page of the Council's website, at the bottom under 'Contact Us' <https://www.eppingforestdc.gov.uk/your-council/members-portal/>

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

To report the appointment of any substitute members for the meeting.

4. NOTES OF PREVIOUS MEETING (Pages 5 - 12)

To agree the notes of the meeting of the Select Committee held on 18 January 2022.

5. DECLARATIONS OF INTEREST

To declare interests in any item on the agenda.

6. TERMS OF REFERENCE & WORK PROGRAMME (Pages 13 - 16)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the terms of reference and work programme for the select committee. Members are invited at each meeting to review both documents.

7. LEARNING AND DEVELOPMENT PROGRAMME 2021/22 (Pages 17 - 20)

To consider the attached report on the employee learning and development programme.

8. EMPLOYEE INDUCTION / ONBOARDING & USE OF THE LITMOS LEARNING MANAGEMENT SYSTEM (Pages 21 - 24)

To consider the attached report on the Employee Onboarding Guide and the new digital Learning Management System called Litmos.

9. QUALIS QUARTERLY MONITORING REPORT - Q4 2020/21 AND QUARTERLY MONITORING REPORT - Q1 2021/22 (Pages 25 - 56)

To note and comment on the fourth Quarter's monitoring report for the Qualis trading year 2020/21 and the Quarter 1 position covering 1 October 2021 to 31 December 2021.

This report went to the 7 February 2022 Cabinet meeting and the 24 February Council meeting.

10. DATES OF FUTURE MEETINGS

To note the next meeting date of this Committee will be held on:

14 April 2022.